## Akausivik Inuit Family Health Team ("AIFHT") Online Portal Terms of Use and Privacy Notice

By using AIFHT's Online Portal to access your vaccination receipt, you are agreeing with these Terms of Use and Privacy Notice as well as all applicable laws:

## Terms of Use

- 1. By inputting your personal information and personal health information (collectively referred to as "personal information") into the AIFHT Online Portal, you are consenting to AIFHT's collection, use and disclosure of this information, as set out in these Terms of Use and Privacy Notice.
- 2. You agree to only use AIFHT's Online Portal to access information that is about you or that you are otherwise authorized to access. For example, you are the parent or guardian of a child who is under the age of 16 years old and can consent on behalf of the child.
- 3. You agree not impersonate or misrepresent another person or submit information you know is false or inaccurate.
- 4. You agree not use AIFHT's Online Portal to disrupt any computer networks or systems.
- 5. You agree that AIFHT may terminate or refuse to let you use AIFHT's Online Portal at any time at its sole discretion.
- 6. You agree that you are responsible for the security of the device, browser and network that you are using to access AIFHT's Online Portal.
- 7. You agree that AIFHT is not responsible or liable to you or anyone else for your ability or inability to use AIFHT's Online Portal or for any losses, expenses, costs, damages, liabilities, causes of actions, claims, lawsuits or other proceedings. In the event that you are entitled to recover damages of any kind relating to AIFHT's Online Portal, then the aggregate liability (if any) will in no event exceed \$2.00.

## **Privacy Notice**

- 8. You agree that AIFHT may collect your personal information and personal health information (last name, date of birth, health card number and/or email address) in order to match your information with your vaccination receipt.
- 9. If your personal information matches information in AIFHT's online records, then you may access and download your vaccination receipt via AIFHT's Online Portal.
- 10. For clarity, you have a choice and do not need to use AIFHT's Online Portal. However, by using AIFHT's Online Portal, you consent to receiving your vaccination receipt in an electronic format.
- 11. Your personal information is only used to provide you with your vaccination receipt. For auditing purposes, AIFHT will keep a record of the Online Portal access requests.
- 12. AIFHT uses security safeguards to help protect your personal information. However, no transmission over the internet can be guaranteed as secure.
- 13. Please contact AIFHT if you have any questions about this Privacy Notice, or if you would like to access your personal information held by the AIFHT, or ask AIFHT to correct it. Contact by telephone 613-740-0999, or email <u>generalinfo@aifht.ca</u>.

14. Information about making a privacy complaint to the Information and Privacy Commissioner of Ontario is found at: <u>https://www.ipc.on.ca/privacy-individuals/filing-a-privacy-complaint</u>.